

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Valma Matson

Date of Drill: 9/10/14 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 400

Remarks: _____

This report is for emergency drill # 1 for school year 2014-15

Name of person conducting drill: Steve Busch

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events *4th Grade Specials.*

Name of Reporting School: VELMA MATSON

Date of Drill: 9/24/14 Time drill was held: 9:55 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 20 sec.

Total Participants: 399

Remarks: _____

This report is for emergency drill # 2 for school year 2014-15

Name of person conducting drill: Steve Bush

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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(3 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Valma Mason

Date of Drill: 10/8/14 Time drill was held: 8:47 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 400

Remarks: _____

This report is for emergency drill # 3 for school year 2014-15

Name of person conducting drill: Steve Brsl

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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Type of Drill

- ☐ Fire Drill (5 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Velma Matson

Date of Drill: 10/14/14 Time drill was held: 9:03 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 45 Sec.

Total Participants: 388

Remarks: _____

This report is for emergency drill # 4 for school year 2014-15

Name of person conducting drill: Steve Bush

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Velma Mason

Date of Drill: 11/11/14 Time drill was held: 9:08 (pm/am)

Exact time required to evacuate/shelter/secure: 1 MIN. 40 seconds

Total Participants: 378

Remarks: _____

This report is for emergency drill # 5 for school year 2014-15

Name of person conducting drill: STEVE BUSH

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☒ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events (sprinkles)

Name of Reporting School: Valma MATSON

Date of Drill: 12/3/14 Time drill was held: 9:50 (pm/am)

Exact time required to evacuate/shelter/secure: 30 seconds.

Total Participants: 387

Remarks: _____

This report is for emergency drill # 6 for school year 2014-15

Name of person conducting drill: STEVE BUSH

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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Type of Drill

- ☐ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☒ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☐ Standard
☒ Class Change *Speeds (Lunch 4th grade)*
☐ Recess
☐ Other Events

Name of Reporting School: Volma Madison

Date of Drill: 2/11/15 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: :30 seconds

Total Participants: 392

Remarks: _____

This report is for emergency drill # 2 for school year 2014-15.

Name of person conducting drill: Steve Bush

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events *3rd Grade Specials.*

Name of Reporting School: Velma Matson

Date of Drill: 3/10/15 Time drill was held: 9:48 (pm/am) am

Exact time required to evacuate/shelter/secure: 2 MINUTES

Total Participants: 382

Remarks: _____

This report is for emergency drill # 8 for school year 2014-15

Name of person conducting drill: Steve Bush

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☒ Recess
☐ Other Events

Name of Reporting School: Valma MATSON

Date of Drill: 1/25/15 Time drill was held: 1:48 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min.

Total Participants: 403

Remarks: _____

This report is for emergency drill # 9 for school year 14-15.

Name of person conducting drill: Steve Rosh

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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(3 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Velma Matson

Date of Drill: 4/15/15 Time drill was held: 8:50 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min. 40 sec.

Total Participants: 391

Remarks: _____

This report is for emergency drill # 10 for school year 2014-15

Name of person conducting drill: Steve Bush

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

[Signature]