

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (5 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 9/11/14 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min. 43 sec.

Total Participants: 470

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 14-15.

Name of person conducting drill: Brad Reyburn

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newayga Middle

Date of Drill: 9/24 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 2 sec.

Total Participants: 453

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 14-15.

Name of person conducting drill: Brad Reyburn

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle SchoolDate of Drill: 10/8/14 Time drill was held: 9:12 (pm/am) pmExact time required to evacuate/shelter/secure: 58 secondsTotal Participants: 459

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 14-15.Name of person conducting drill: Brad RexburnTitle of person conducting drill: PrincipalSignature of person conducting drill: [Signature]Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Sgt. Straven NPD, Phil Green Newaygo County PP.

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**Time of Drill**

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 10/16/14 Time drill was held: 2:22 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 52 second

Total Participants: 455

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 for school year 14-15.

Name of person conducting drill: Brad Rayburn

Title of person conducting drill: Principal

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**Time of Drill**

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 11/11/14 Time drill was held: 2:09 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 5 sec.

Total Participants: 440

Remarks: \_\_\_\_\_

This report is for emergency drill # 5 for school year 14-15.

Name of person conducting drill: Brad Reinken

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School:

Newaygo Middle School

Date of Drill:

12/3/14

Time drill was held:

10:05 (pm/am) (pm)

Exact time required to evacuate/shelter/secure:

2 min 41 sec.

Total Participants:

514

Remarks:

This report is for emergency drill # 6 for school year 14-15.

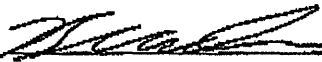
Name of person conducting drill:

Brad Reuburn

Title of person conducting drill:

Principal

Signature of person conducting drill:

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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**Time of Drill**

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle SchoolDate of Drill: 2/11/15 Time drill was held: 2:05 (pm/am)Exact time required to evacuate/shelter/secure: 3 min 27 secTotal Participants: 438

Remarks: \_\_\_\_\_

This report is for emergency drill # 7 for school year 2015.Name of person conducting drill: Bred ReubinTitle of person conducting drill: PrincipalSignature of person conducting drill: [Signature]Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 3/10/15 Time drill was held: 1:56 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 2 sec

Total Participants: 427

Remarks: \_\_\_\_\_

This report is for emergency drill # 8 for school year 14-15.

Name of person conducting drill: Brind Rayburn

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



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## Time of Drill

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 3/24/15 Time drill was held: 2:36 (pm)/am

Exact time required to evacuate/shelter/secure: 1 min 55 sec

Total Participants: 422

Remarks: \_\_\_\_\_

This report is for emergency drill # 9 for school year 14-15.

Name of person conducting drill: Brad Rayburn

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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### Time of Drill

- ☐ Standard  
☐ Class Change  
☒ Recess  
☐ Other Events

Name of Reporting School: Newaygo Middle School

Date of Drill: 4/15/15 Time drill was held: 2:23 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 31 sec

Total Participants: 436

Remarks: \_\_\_\_\_

This report is for emergency drill # 10 for school year 14-15.

Name of person conducting drill: Brad Rayburn

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_