



**Referral Process for Agencies/Providers/Advocates for MV  
Homeless Eligibility  
Newaygo Public Schools  
Contact: Tina Ratliff  
tratliff@newaygo.net**

### **Background:**

Students who are experiencing homelessness may be eligible to receive additional services under the federal McKinney-Vento Act. If you are working with children or youth in Newaygo Public Schools who are experiencing homelessness, or if you are working with children and youth who last attended Newaygo Public Schools, please use this form to refer them to our district Homeless Liaison.

### **Who is Homeless under McKinney-Vento?**

Students who are in shelters, living in motels, cars, parks, or campgrounds, and students who are doubled-up due to economic hardship all qualify as homeless under the McKinney-Vento Act. Students who are unsheltered, living in substandard housing, or awaiting foster care placement may also qualify.

### **Process**

1. Gather the following information:

- a. Names and ages of children/youth
- b. Name of the school they currently attend or the last school they attended
- c. Type of temporary living situation (shelter, doubled-up, motel, car/park/campground, substandard housing, unsheltered, transitional)
- d. Name(s) of parent or guardians (or unaccompanied youth)
- e. Contact information for the parent/guardian/youth

2. Fill out the Referral Form below

3. Email the form to [Tina Ratliff](mailto:tratliff@newaygo.net) at Newaygo Public Schools.

a. The MV Liaison will review the referral to determine if the family/youth is eligible for McKinney-Vento services from Newaygo Public Schools.



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**Who is Homeless under McKinney-Vento?**

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Your Name & Organization:

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Your Phone Number & Email:

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<b>Child's Name</b>	<b>Age</b>	<b>Is the student unaccompanied?</b> (Living away from parents/guardians)

Parent or Guardian's Name: -----

Parent or Guardian's Contact Information: -----

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