



Administration Office
360 S. Mill St., P.O. Box 820, Newaygo, MI 49337
(231) 652-6984 www.newaygo.net

Fundraising Approval Form

Any money making projects of groups, clubs or organizations of Newaygo Public Schools must be approved, in writing, by the principal and district Superintendent by use of this form.

Today's Date: _____

Club or Organization: _____

Name of Advisor: _____

Purpose of Fund Raising Activity: _____

Dates of Activity – Begin on: _____ End on: _____

Describe Fund Raising Activity (Company, price involved, length of activity, etc.) _____

Project Approved: _____

Signature of Building Principal

Signature of Superintendent

Copies To:

- ☐ Advisor or Director
- ☐ Building Principal
- ☐ Superintendent's Office

- No materials may be ordered or verbal approval given until this form is completed & returned to advisor.
- A purchase Order will be used when ordering material for a project.