

Newaygo Public Schools

Facilities Use Guideline

Updated: October, 2014

School Activity

<i>definition</i>	an activity that is sponsored and supervised by the school or school district
<i>examples</i>	athletic events, plays, clubs, concerts
<i>group responsible to</i>	Building Principal
<i>rules</i>	a responsible adult supervisor in attendance at all times

School Related Organization

<i>definition</i>	a group whose basic function is to support a school activity, school employees or students
<i>examples</i>	boosters, PTO, MEA, Boys/Girls Scouts, Newaygo youth programs
<i>group responsible to</i>	Building Principal
<i>rules</i>	all extra charges incurred by the schools due to this activity will be charged to the organization

Local Government Group

<i>definition</i>	a local unit of government located within the Newaygo Public school District
<i>examples</i>	City Commission, Zoning Board, Police
<i>group responsible to</i>	Building Principal
<i>rules</i>	one person must be designated as being responsible for all activities of the group
<i>Cost</i>	All extra charges incurred by the schools due to this activity will be charged to the organization

Community Activity Directly Promoting NPS and Community

<i>definition</i>	an activity involving the schools/students/staff/community
<i>examples</i>	events held for benefit of students/community – not for profit
<i>group responsible to</i>	Building Principal
<i>rules</i>	one person must be designated as being responsible for all activities of the group
<i>Cost</i>	All extra charges incurred by the schools due to this activity will be charged to the organization

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Community Activity

definition

an activity involving adults that is not school related

examples

Recreational groups, United Way

group responsible to

Building Principal

rules

one person must be designated as being responsible for all activities of the group

Cost

Cost will be determined based on rate chart and request for additional services

Commercial/For Profit

definition

Individuals, organizations, businesses that will use the facility for a profit making purpose

examples

Business sales promotion or employee training

group responsible to

Superintendent

rules

one person must be designated as being responsible for all activities of the group

Cost

Cost will be determined based on rate chart and request for additional services